

To: Chair & Members of the Healthy Safe
Clean and Green Communities Scrutiny
Committee

The Arc
High Street
Clowne
S43 4JY

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Thursday, 10th October 2019

Dear Councillor

HEALTHY SAFE CLEAN & GREEN COMMUNITIES SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Healthy Safe Clean & Green Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Friday, 18th October 2019 at 10.00 am.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 2 onwards.

Yours faithfully



Jc



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

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HEALTHY SAFE CLEAN & GREEN COMMUNITIES SCRUTINY COMMITTEE AGENDA

Friday, 18th October 2019 at 10.00 am in the Council Chamber, The Arc, Clowne

Item No.	<u>PART A - FORMAL</u>	Page No.(s)
1.	Apologies For Absence	
2.	Urgent Items of Business To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes To consider the minutes of the last meeting held on 13 th September 2019.	3 - 8
5.	List of Key Decisions and Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	9 - 14
6.	Briefing on BDC Approach to Climate Emergency.	Presentation
7.	Scrutiny Work Programme 2019/20.	15 - 26
	<u>PART B - INFORMAL</u>	
8.	Review Work - Briefing by the Joint Strategic Director - People on Care Leavers Offer.	

Agenda Item 4

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Minutes of a Healthy, Safe, Clean and Green Communities Scrutiny Committee held in the Council Chamber, The Arc, High Street, Clowne on Friday 13th September 2019, at 1000 hours.

PRESENT:-

Members:-

Councillor Pat Cooper in the Chair

Councillors Anne Clarke, Natalie Hoy, Tom Munro, Evonne Parkin and Peter Roberts.

Officers:- Joanne Wilson (Scrutiny & Elections Officer), Sara Gordon (Human Resources and OD Manager)(from Minute No. 0279) and Alison Bluff (Governance Officer).

Also in attendance at the meeting, sat in the public gallery, were Councillors Mary Dooley (Portfolio Holder – Partnerships and Transformation) (left during Minute No. 0278 and Sandra Peake (Portfolio Holder – Housing and Community Safety) (left during Minute No. 0278).

0272. APOLOGIES

Apologies for absence were received on behalf of Councillors David Downes and Janet Tait.

0273. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0274. DECLARATIONS OF INTEREST

There were no declarations of interest.

0275. CHANGE TO ORDER OF BUSINESS ON AGENDA

The Chair consented to a change in order of business to that stated on the agenda.

The Health and Wellbeing Framework 2017-2020 Update would be considered after the Post Scrutiny Monitoring – Review of Authority's Perception of Young People – Interim Report.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

0276. MINUTES – 2ND AUGUST 2019

Moved by Councillor Tom Munro and seconded by Councillor Natalie Hoy
RESOLVED that the Minutes of a Healthy, Safe, Clean and Green Communities Scrutiny Committee be approved as a correct record.

0277. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and items to be considered in private document.

Moved by Councillor Tom Munro and seconded by Councillor Pat Cooper
RESOLVED that the List of Key Decisions and items to be considered in private document be noted.

0278. POST SCRUTINY MONITORING – REVIEW OF THE AUTHORITY'S PERCEPTION OF YOUNG PEOPLE – INTERIM REPORT

Committee considered a report which provided six month monitoring period information in relation to the Committee's review on the Authority's Perception of Young People.

Committee had agreed to undertake a review of the Authority's Perception of Young People as part of their 2018/19 work programme following consideration of a range of topics suggested at the Annual Scrutiny Conference.

The aim of the review was to establish the Council's current approach across frontline services when interacting with young people and to ensure the Council portrayed a positive image to them.

The review found that the Council was doing good work with young people and it had been slightly difficult to find what could be taken forward as detailed recommendations. However, two areas were picked up on and the Committee agreed two recommendations which would hopefully assist the Council in maintaining and further enhancing its positive approach when dealing with young people. Executive had approved the recommendations and the report acknowledged progress to date by officers implementing them.

To date, 1 out of the 2 recommendations had been achieved. The remaining recommendation was on track and would complete within the original twelve month monitoring period.

With regard to Recommendation 1.1, the Physical Activity & Sports Development Team had welcomed this recommendation and invited Members' feedback on any further ideas for marketing the different levels of leisure activity available to communities to encourage buy-in from across the District.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

A Member acknowledged that there were many activities provided by the Physical Activity & Sports Development Team but felt they required more regular promotion on the Council's Bolsover TV website.

An example of one of the activities was Extreme Wheels and Members agreed that this had made a positive impact on young people in their communities. However, it was acknowledged that outdoor facilities were needed for Extreme Wheels and not all parishes had this provision.

In response to a Member's comment regarding funding, it was noted that match funding may be available to parish councils for some of the activities including Extreme Wheels. It was suggested that Members could raise this funding query at the Parish Council Liaison meetings.

The Scrutiny & Elections Officer would also pass Members comments on to the Physical Activity and Sports Development Manager with a view to arranging an informal meeting with Members if necessary.

With regard to Recommendation 2, a survey had been undertaken across all 6 secondary schools within the District with the aim of gauging young people's views on how they currently accessed the Council's services and if there were any issues. Also how young people sourced information about the Council's services and activities and how they felt the Council could improve on how it communicated with them.

Overall, 174 respondents had completed the questionnaire from across 2 of the schools.

The survey showed that social media was the preferred method for young people to find out about local activities or services which the Council offered. Printed sources such as In Touch and the Parish Gazettes were less popular. Some responders would like to see more posters around their schools (notice boards) and other preferences were School Social Media and TV adverts, which would boost coverage of local activities or services. School take-up of Bolsover TV could be considered by the Council's Communications department in liaison with the schools. A further suggestion from the survey was to consider the use of a text alert service.

Members discussed the responses and other sources of advertising, for example, the use of banners and emails. Also, that the 2 televisions in the Go Active Cafe could be used periodically each day for the streaming of Bolsover TV. Extreme Wheels staff could hand out leaflets about other leisure activities to young people when they were out in the District and it was suggested that the Council had a dedicated Facebook page aimed at young people only to advertise the leisure activities.

The survey had further showed that 79% of respondents had confirmed that they found Council services easy to access.

The Scrutiny & Elections Officer advised the meeting that the results from the survey would be provided to the Council's Communications Manager and would also be included on a future agenda of the Youth Council

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

A further 6 month monitoring report would be presented to Committee at its meeting on 6th March 2020.

Moved by Councillor Tom Munro and seconded by Councillor Anne Clarke
RESOLVED that (1) progress against the review recommendations be noted,

(2) the findings of the review be made public in accordance with Part 4.5.17(3) of the Council's Constitution,

(3) officers continue to implement the recommendations and submit a final report in six months' time highlighting any exceptions to delivery.

(Scrutiny & Elections Officer)

0279. HEALTH & WELLBEING FRAMEWORK 2017-2020 UPDATE

Committee considered a report which provided an update on progress with regard to the Council's Employee Health and Wellbeing Framework 2017-2020.

The Framework had been agreed in October/November 2017 and set out how employees would be supported to ensure a healthy, motivated and high performing workforce to achieve the Council's aims and priorities.

An action plan which formed part of the Framework, detailed 3 key aims;

- Create a Healthy Work Environment
- Develop a supportive Workplace Culture
- Encourage employee engagement in healthy lifestyles

Work continued with Senior Management Team, Service Managers, trade union representatives and external partners such as Public Health and Derbyshire County Council, to ensure employees were receiving the right information and access to the information that they needed.

The Council had implemented an Employee Health and Wellbeing Framework 2019, with themes and activities for each quarter. It also included national campaigns, for example, Cervical Screening Awareness Week and World Mental Health Day.

A number of health and wellbeing initiatives had been undertaken including access to an Employee Assistance Programme offering 24/7 confidential telephone and on-line support over a number of topics (this support was also available to relatives of employees); health checks; nutrition/healthy eating workshops and facilitating access to Council Leisure facilities.

A key indicator of employee health and wellbeing was attendance at work. During 2018/19 the sickness absence out-turn figure was 8.7 days per employee - this was a slight reduction on 2017/18 of 9.3 days but marginally higher than the target of 8.5 days per employee. Actions were being taken to address sickness absence and these included; HR link officers working directly with service managers and providing monthly sickness analysis reports; action plans produced for service areas to assist Managers in awareness of actions required and support needed for employees concerned; regular sickness

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

absence management training each quarter; regular review of Occupational Health Provision.

Organisational Development (OD) covered a range of work streams that contributed to employee health & wellbeing. The Work Well Group had proven successful in generating ideas and implementing activities, yet more could be done to support this group and link actions into the wider corporate agenda. A strategic group led by the HR & OD Manager had been formed to ensure a holistic and corporate approach to Organisational Development.

An Employee Survey had been recently carried out and the Human Resources and OD Manager would provide the results to Committee at a future meeting.

As Members could see from the report, significant work had been undertaken in the last twelve months to develop and positively progress employee health and wellbeing and more work was still work to be done. The importance of health and wellbeing was growing across both councils with all employees recognising that they had a responsibility for their own wellbeing and that they could play a key role in supporting the wellbeing of others.

In response to Member's questions, the Human Resources and OD Manager noted the following;

- The cost of sickness absence to the Authority would soon be included in quarterly performance reports and this information could be provided to the Committee in future.
- In relation to the Employee Survey, mixed responses had been received from staff regarding their working environment and individual action plans had been produced for Managers.
- The suitability of an outside eating area for staff at lunchtime would need to be looked at.
- In most of the sickness absence cases regarding stress, these were related to incidents outside of work.
- Cost would need to be taken into account regarding team building exercises.

Moved by Councillor Tom Munro and seconded by Councillor Anne Clarke
RESOLVED that the report be noted.

The Human Resources and OD Manager left the meeting.

0280. WORK PROGRAMME 2019/2020

Committee considered their work programme 2019/2020.

Committee considered and agreed the final scoping document for their Review of the Council's Approach to Mitigation of Air Pollution. The scoping document would include a motion which was put to Council on 11th September 2019, regarding 'poor air quality and the detrimental effect on the wellbeing of young residents and their life opportunities' to form part of the focus of the Review.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Representatives from Friends of the Earth would also be invited to speak to Committee on any work they had carried out with other local authorities in the East Midlands.

As part of evidence gathering for the Review, an informal meeting would be arranged with Environmental Health officers invited to speak to Members on work which was being carried out in relation to air pollution in the District. It was agreed that this meeting would take place on 2nd October 2019 at 2pm.

Moved by Councillor Pat Cooper and seconded by Councillor Tom Munro

RESOLVED that the Work Programme be noted

The meeting concluded at 1135 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 13th September 2019

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media

Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance

Councillor Mary Dooley - Portfolio Holder - Partnerships and Transformation

Councillor Clive Moesby - Portfolio Holder - Finance and Resources

Councillor Sandra Peake Portfolio Holder - Housing and Community Safety

Councillor Nick Clarke - Portfolio Holder - Environmental Impact

Councillor Deborah Watson - Portfolio Holder – Street Scene and Environmental Health

Councillor Liz Smyth - Portfolio Holder – Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

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The dates for meetings of Executive for 2019/20 are as follows:

- | | |
|----------------------------|---------------------------|
| Monday 16th September 2019 | Monday 20th January 2020 |
| Monday 14th October 2019 | Monday 10th February 2020 |
| Monday 18th November 2019 | Monday 24th February 2020 |
| Monday 16th December 2019 | Monday 9th March 2020 |
| | Monday 30th March 2020 |
| | Monday 27th April 2020 |
| | Tuesday 26th May 2020 |

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Strategic Alliance Management Team Structure Proposals	Executive	14 th October 2019	Report of the Portfolio Holder - Corporate Governance	Joint Chief Executive Officer	Yes – is likely to involve revenue income or expenditure of £75,000 or more	Exempt – Paragraphs 1, 2, 3 and 4
Whitwell Cluster – B@Home Framework	Executive	14 th October 2019	Report of the Portfolio Holder – Housing & Community Safety	Property Services Manager	Yes, results in expenditure in excess of £75k	Exempt Paragraph 3
Award of contract for the supply of multi-functional devices (print/copy/scan)	Executive	16 th December 2019	Report of the Portfolio Holder – Corporate Governance	Joint Head of Partnerships and Transformation	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt Paragraph 3

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Executive

14 October 2019

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following exempt report is intended to be considered in private at the above Meeting of Cabinet. This was not included the List Of Key Decisions And Items To Be Considered In Private which was issued on 13th September 2019.

Environmental Health & Enforcement Review

To outline current challenges within the joint Environmental Health Service. To propose an Environmental Health and Enforcement Review.

Compliance with the requirement to give 28 clear days' notice in accordance with the above Regulation is impracticable as the matter is urgent and cannot reasonably be deferred.

Reason for urgency:

To address the current high level of vacancies, which have had an impact on staff wellbeing and led to unsustainable workloads for the service.

This report is exempt and it is proposed that it be considered in private to avoid the disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to information)(Variation) Order 2006).

The Chair of the Customer Service and Transformation Scrutiny Committee has been informed of the decision to be taken in respect of the exempt report and has consented to consideration of the report being held in private at the above meeting of Cabinet.

A handwritten signature in black ink that reads "Sarah Sternberg".

Sarah Sternberg
Joint Head of Corporate Governance and Monitoring Officer

1 October 2019

Bolsover District Council

Healthy, Safe, Clean & Green Communities Scrutiny Committee

18th October 2019

Scrutiny Committee Work Programme 2019/20

Report of the Scrutiny & Elections Officer

This report is public

Purpose of the Report

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2019/20.

1 Report Details

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2019/20 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Attached at Appendix 2 is the draft scope for the Review of Council's partnership role in supporting children in care and care leavers, for approval.
- 1.4 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.5 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

2 Conclusions and Reasons for Recommendation

- 2.1 This report sets the formal Committee Work Programme for 2019/20 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

- 5.3.1 None from this report.

6 Recommendations

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members review the draft scope attached at Appendix 2, and approve the document, with amends if required, so the Review can commence.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i></p> <p><i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	N/A
<p>District Wards Affected</p>	N/A
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
1.	Work Programme 2019/20
2.	Review Scope
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Programme 2019/20

Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener

Performance Review	Policy Development	Policy/Strategy Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
1 st June 2019	Part A – Formal	• Corporate Plan Targets Performance Update – January to March 2019 (Q4 – 2018/19)	Information, Engagement and Performance Manager
		• Agreement of Work Programme 2019/20	Scrutiny & Elections Officer
	Part B – Informal	• Scoping of Review Work	Scrutiny & Elections Officer
2 nd August 2019	Part A – Formal	• Corporate Plan Targets Performance Update – April to June 2019 (Q1 – 2019/20)	Information, Engagement and Performance Manager
		• Joint Animal Welfare Policy	Team Leader (Contentious); Senior Environmental Health Officer (Commercial)
		• Work Programme 2019/20	Scrutiny & Elections Officer
	Part B – Informal	• Review Work – Scoping of Reviews	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
13 th September 2019	Part A – Formal	<ul style="list-style-type: none"> Health and Wellbeing Strategy – Monitoring Update 	HR& OD Manager
		<ul style="list-style-type: none"> Post-Scrutiny Monitoring: Review of Authority’s Perception of Young People – Interim Report 	Chair/Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work – Scoping of Reviews 	Scrutiny & Elections Officer
18 th October 2019	Part A – Formal	<ul style="list-style-type: none"> Briefing on BDC Approach to Climate Emergency 	Portfolio Holder for Environmental Impact/ Joint Strategic Director - People
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work – Evidence gathering for Review of Council’s partnership role in supporting children in care and care leavers 	Joint Strategic Director - People
15 th November 2019	Part A – Formal	<ul style="list-style-type: none"> Briefing on Building Resilience Programme Phases 1 and 2 	Partnerships, Strategy & Policy Manager/ NG20 Building Resilience Programme Manager
		<ul style="list-style-type: none"> Corporate Plan Targets Performance Update – July to September 2019 (Q2 – 2019/20) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Post-Scrutiny Monitoring: Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Final Report (<i>Deferred from October meeting</i>) 	Scrutiny & Elections Officer/ Environmental Health Manager
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
13th December 2019	Part A – Formal	<ul style="list-style-type: none"> Briefing on BDC Approach to Open Water Safety 	Leisure Services
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Training Session – Analysis/Evidence Interpretation Skills (TBC) 	Monitoring Officer/Legal Team
7th February 2020	Part A – Formal	<ul style="list-style-type: none"> Corporate Plan Targets Performance Update – October to December 2019 (Q3 – 2019/20) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Preparation for Annual Review of the Community Safety Partnership 	Scrutiny & Elections Officer
6th March 2020	Part A – Formal	<ul style="list-style-type: none"> Annual Review of Community Safety Partnership 	Joint Strategic Director – Place/ Housing Enforcement Manager/ Community Safety Officer
		<ul style="list-style-type: none"> Post-Scrutiny Monitoring: Review of Authority’s Perception of Young People – Final Report 	Chair/Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
1st May 2020	Part A – Formal	<ul style="list-style-type: none"> Corporate Plan Targets Performance Update – January to March 2020 (Q4 – 2019/20) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2019/20 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work (TBC) 	Scrutiny & Elections Officer

BOLSOVER DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT – REVIEW SCOPE

NAME OF COMMITTEE:	Healthy, Safe, Clean & Green Communities Scrutiny Committee
SUBJECT TO BE REVIEWED:	Review of Council's partnership role in supporting children in care and care leavers
REASON(S) FOR THE REVIEW:	<p>Raised as a potential topic by Joint Strategic Director – People, due to changes at county level and new legislative requirements.</p> <p>Raised by a number of Cllrs as part of the topic suggestion process at Scrutiny Conference 2019, with specific concerns in relation to our housing offer, support for further education and employment by way of apprenticeships and work placements. Members see this as a natural extension to our safeguarding role. The issue affects the whole District with evidence at County partnership level that there is a significant shortfall in the required number of foster carers and support to foster children and care leavers.</p> <p>There is Executive support for further scrutiny in this area of partnership delivery.</p>
IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS:	<p>CORPORATE PLAN AIM – Providing Our Customers with Excellence Service</p> <p>Transforming Our Organisation</p> <p>Supporting Our Communities to be Healthier, Safer, Cleaner and Greener</p> <p>PRIORITIES – Providing Our Customers with Excellence Service</p> <ul style="list-style-type: none"> • Supporting vulnerable and disadvantaged people • Providing quality council housing where people choose to live <p>Transforming Our Organisation</p> <ul style="list-style-type: none"> • Actively engaging with partners to benefit our communities <p>Supporting Our Communities to be Healthier, Safer, Cleaner and Greener</p> <ul style="list-style-type: none"> • Improving health and wellbeing by contributing to the delivery of Healthy Bolsover priorities • Increasing participation in sport and leisure activities <p>TARGETS – C 15 - Ensure a minimum of 50% of clients receiving parenting</p>

	<p><u>support each year express a positive outcome.</u> <u>C 06 - Prevent homelessness for more than 50% of people who are facing homelessness each year.</u> <u>H 01 - Deliver a minimum of 8000 hours of positive activity through community based culture and leisure engagement per year.</u> <u>H 02 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.</u></p>
<p>DIRECTORATE/SERVICES INVOLVED:</p>	<p>Directorates: Place and People</p> <p>Services:</p> <ul style="list-style-type: none"> • Partnerships & Transformation • Housing & Community Safety – Parenting Support; Community Outreach • Economic Development • Corporate Governance – Human Resources & Organisational Development
<p>AIMS AND OBJECTIVES OF REVIEW:</p>	<p>Aim: To establish if BDC is fulfilling its role in relation to children in care and care leavers.</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Establish if our current partnership approach meets legal and customer expectations • Ensure that BDC complies with obligations under Section 2 of the Children & Social Care Act 2017, including scrutiny of the development of our Local Offer for Care Leavers (18-25years). • Examine the effectiveness of BDC’s current approach to financial advice/support and money management, including services delivered directly by BDC and those services delivered in partnership. • Ensure that completion of the review complements and supports the DCC Review of the Derbyshire Care Leavers Offer. • Evaluate our current housing offer to foster families and care leavers. • Assess what opportunities are offered in relation to volunteering/social integration both directly and in partnership, particularly with voluntary sector providers.
<p>KEY ISSUES:</p>	<p>Key lines of enquiry:</p> <ul style="list-style-type: none"> • What support is currently provided by BDC, individually or in partnership? How could we enhance this further? • How do BDC Housing services work with partners to ensure care leavers can access council/supported housing, if required? • Do we have purpose built sites for supported living within the District and how do we work with these to ensure transition to

	<p>independent living, if appropriate?</p> <ul style="list-style-type: none"> • What regulation is there of private sector housing supporting care leavers? • What do BDC offer by way of supported work placements and apprenticeships to care leavers? Could our current activity be enhanced via partnership working? • Does our leisure services offer meet the needs of care leavers? (Potential impacts on health/mental wellbeing) • How are we currently working across our services and with our partners to ensure opportunities for integration of children in care and care leavers <p>Members are keen to ensure that the review complements work taking place by DCC Scrutiny - Review of the Derbyshire Care Leavers Offer. The aim of the review is to identify opportunities to improve the Derbyshire Care Leavers Offer so that it is equitable and consistent across the county. The review will focus on three components of the offer: Accommodation, council tax exemptions and financial sustainability when a young person first leaves care to live independently.</p> <p>It is hoped there will be an opportunity for joint working with DCC Scrutiny Members to ensure maximum impact from both reviews.</p>
<p>METHOD(S) OF REVIEW:</p>	<p>Document review Sharing of evidence with DCC Scrutiny Review of the Derbyshire Care Leavers Offer Presentation/Briefing to Committee Development of proposals in relation to compliance with Section 2, Children & Social Care Act 2017</p>
<p>IMPLICATIONS: (legislative, regulatory, etc)</p>	<ul style="list-style-type: none"> • Section 2, Children & Social Care Act 2017 • Section 13A, Local Government and Finance Act 1992 – allows reduction to Council Tax in addition to statutory discounts
<p>DOCUMENTARY EVIDENCE: (Internal/External)</p>	<ul style="list-style-type: none"> • Development of Draft BDC Care Leavers Offer – consider benchmarking against neighbouring areas. • DCC Scrutiny Review scope, research summary and final report and recommendations. • BDC Housing Allocations Policy – currently under review by Customer Service & Transformation Scrutiny • Leisure services offer/policy for specific provision and/or concessionary access. • Work Experience Placements Policy (BDC) • Strategic Alliance People Strategy 2016-2019
<p>STAKEHOLDERS:</p>	<p>*RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</p>

	<p>Portfolio Holders – Partnership & Transformation; Housing & Community Safety Joint Strategic Director – People Head of Partnerships & Transformation Policy, Partnerships & Strategy Manager (and wider team) and where relevant Bolsover Partnership Human Resources & OD Manager</p> <p>Joint Strategic Director – Place Head of Housing & Community Safety Housing Needs Manager Joint Housing Policy and Intelligence Officer Senior Parenting Practitioner Head of Economic Development</p> <p>2Shires Credit Union</p> <p>DCC Improvement and Scrutiny Committee – People</p>
CONSULTATION/ RESEARCH:	Potential survey of care leavers and DCC support workers to assess how BDC Housing offer meets customer expectations – this would potentially duplicate DCC activity and a partnership approach/sharing of data should be considered.
SITE VISITS:	Meetings of DCC Improvement and Scrutiny Committee – People

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	September 2019	October 2019	
Interim Report/ Recommendations	February 2020		
Finish (Report to Committee)	March 2020		
Report to Executive	March 2020		

SCRUTINY REVIEW OUTCOMES

CONCLUSIONS:	
RECOMMENDATIONS:	
DRAFT REPORT SENT TO DIRECTOR & ANY RELEVANT OFFICERS FOR COMMENT:	*DATE AND OFFICERS RESPONDING
DATE DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:	
DATE SIGNED OFF BY COMMITTEE/CHAIR:	
DATE CONSIDERED BY EXECUTIVE:	
DATE OF EXECUTIVE RESPONSE TO COMMITTEE:	
POST-SCRUTINY MONITORING PERIOD:	
DATE OF EVALUATION OF PROCESS:	